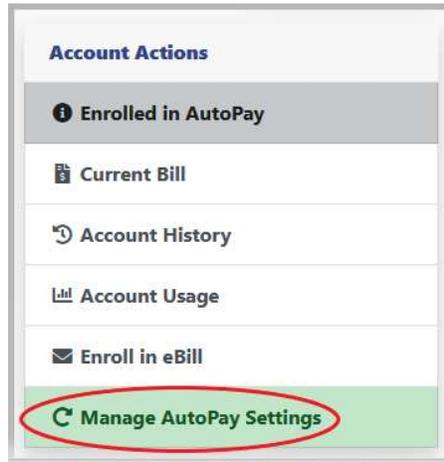


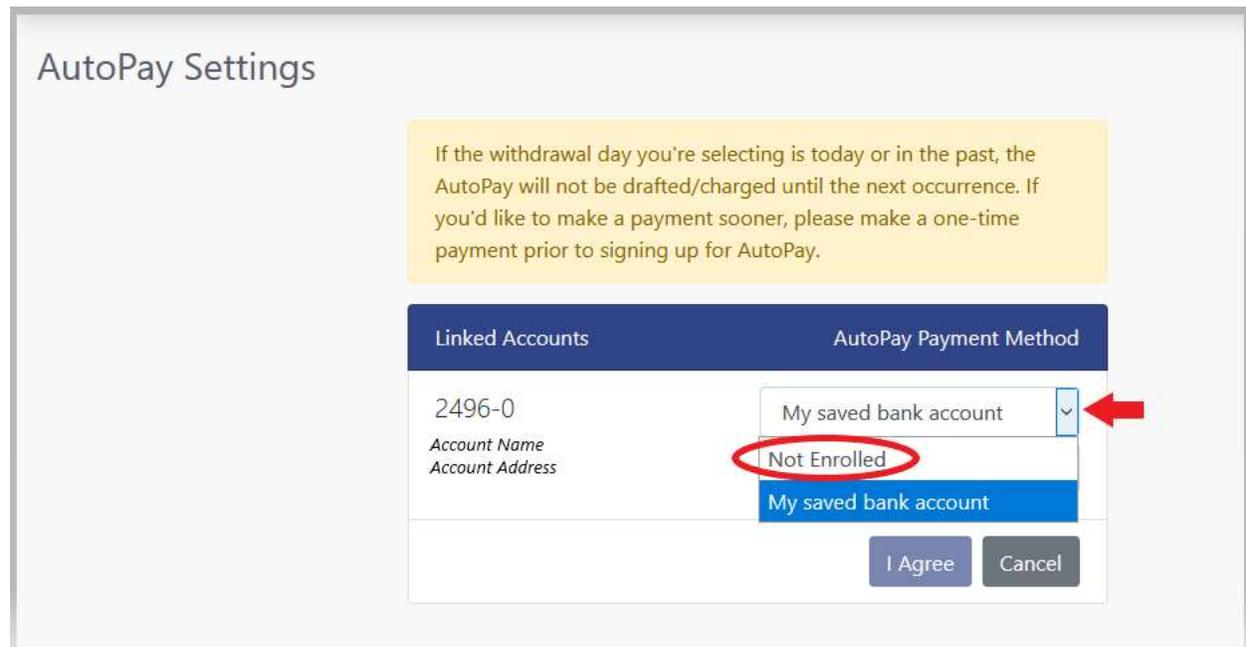
Un-Enroll From AutoPay

If you want to stop having your FTMSA bills automatically withdrawn from your bank account, please follow the steps below.

1. Under **Account Actions** on the right side of the screen, click **Manage AutoPay Settings**



2. Under **AutoPay Payment Method** you will see a dropdown, Click on the dropdown and select **Not Enrolled**.



Un-Enroll From AutoPay

- This will open up the AutoPay Terms and Agreement again (*These are the same ones you agreed to when signing up*). Scroll to the bottom of the screen and click **I Agree**

The screenshot shows the 'AutoPay Settings' page. At the top, there is a yellow warning box with text: 'If the withdrawal day you're selecting is today or in the past, the AutoPay will not be drafted/charged until the next occurrence. If you'd like to make a payment sooner, please make a one-time payment prior to signing up for AutoPay.' Below this is a table with two columns: 'Linked Accounts' and 'AutoPay Payment Method'. The 'Linked Accounts' column shows '2496-0' with fields for 'Account Name' and 'Account Address'. The 'AutoPay Payment Method' column shows a dropdown menu with 'Not Enrolled' selected. Below the table is a grey box containing terms and conditions. A red arrow on the right side points downwards with the text 'Scroll to the bottom'.

- Click **I Agree**

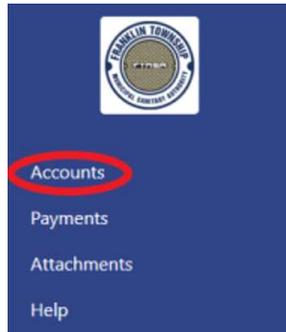
This is a close-up of the bottom of the terms and conditions box. It shows two buttons: 'I Agree' and 'Cancel'. The 'I Agree' button is circled in red.

- Once you have clicked **I Agree** you will get a green notification bar letting you know your AutoPay Settings have been successfully saved & it will say **Not Enrolled** under **AutoPay Payment Method**

This screenshot shows the 'AutoPay Settings' page after the user has clicked 'I Agree'. A green notification bar at the top contains the text 'Your AutoPay Settings have been successfully saved.' with a red arrow pointing to it. The rest of the page is identical to the previous screenshot, but the 'AutoPay Payment Method' dropdown now shows 'Not Enrolled'.

Un-Enroll From AutoPay

6. Click on Accounts on the left of the screen to return to your account main screen



7. Under **Account Details** you will now have the option to **Pay Now** (to make one-time payments) or to **Enroll in AutoPay**

